

PFS all-hands meeting: final circular

We are looking forward to welcoming you in Tokyo very soon. Here is some logistics information for the all-hands meeting on January 8-9 and the following discussion meeting on January 11-12.

(1) Venue for the all-hands meeting on Jan 8-9

The meeting will be held at the following place:

Marunouchi Building `Conference Square' *7th floor, room 4*

2-4-1 Marunouchi, Chiyoda-ku, Tokyo

(Don't confuse it with `Shin-Marunouchi Building' which is located right next to `Marunouchi Building'. `Marunouchi Building' is the right place to go.)

Access: http://www.marunouchi.com/marubiru/english/03_access/access.html

Conference Square: http://www.marunouchi.com/marubiru/english/02_guide/hc.html

(The meeting room is on the 7th floor)

Breakfast won't be provided (only coffee and cookie), so please take it by yourself before the meeting. There will be also an electronic sign at the lobby as "Subaru PFS collaboration meeting".

Note that there will be no registration fee for the meeting itself.

(2) Program

The final program is attached at the bottom of this email. The meeting will start from 9:15 and end at 17:00 in sharp on each day.

(3) Internet

Wireless internet access will be available, although wireless internet connection will be provided AS-IS with restriction on service ports (http, https, ftp).

(4) Banquet

The conference banquet will be held at `KAISERHOF' (just a few minute walk from the venue for the meeting) from 18:00 on January 9.

Some info:

http://www.marunouchi.com/common/JP/shop/detail.cgi?SH_MSH_code=7345

We will collect the fee at the registration desk, though the exact price is still TDB

(sorry!). We only accept cash, so be sure to bring some cash. If you want to attend but haven't yet told us so, please let us know asap (by Jan 5), as we need to tell the restaurant how many we are in advance.

(5) Discussion meeting on Jan 11-12

We have a discussion meeting at IPMU on Jan 11-12.

Access: <http://www.ipmu.jp/visitors/access-ipmu>

For easier access to IPMU, we will provide shuttle service from Mitsui Garden Hotel Kashiwa (near to JR Kashiwa station) to IPMU.

The shuttle schedule will be:

Jan 11-12 8:30 leave Mitsui Garden Hotel, go directly to IPMU

18:00 leave IPMU, go back to Mitsui Garden Hotel

Please come to the front of the hotel by 8:25 or the front of the IPMU building by 17:50 if you would like to take the shuttle.